



Panora Telecommunications Long Distance Company PTLD Community Grant Program

Date:

To: Panora Public and Non-Profit Agencies

From: Panora Telecommunications Long Distance Company (PTLD)

Subject: PTL D Community Grant Program

Panora Telecommunications Long Distance Company invites public and private non-profit agencies to submit proposals for consideration in assisting in your charity drives and/or funding of a specific project. Only projects located in the Panora/Guthrie Center area that are served by PTL D are eligible to submit proposals.

Please complete and submit a detailed typewritten application to:

**Andrew M. Randol
General Manager
Panora Telecommunications Long Distance Co.
PO Box 189, 114 East Main Street
Panora, IA 50216
641-755-3700**

Time Table of Applications and Review

Applications: Can be submitted at anytime during the year.

Applications will be reviewed on an annual basis and agencies will be informed of the funding decisions.

Grants are not awarded for operating expenses. The grant must be for tangible items needed by the organization.

Applications must be received by November 1 for the funding awarded December 1,

Grants Awarded: All monies will be dispersed within 30-days of award being made by the Review Board.

Most awards range in amounts from \$250 to \$1,000.

**APPLICATIONS FOR FUND
PTLD COMMUNITY GRANT PROGRAM
PO BOX 189, 114 EAST MAIN STREET
PANORA, IOWA 50216**

Date: _____

Name of Organization: _____

Contact Person: _____

Address: _____

Phone Number: _____

Grant Request Information:

Grant Amount Requested: \$ _____

Other Funds: \$ _____

Total Amount of Project: \$ _____

Have you previously received PTL D Community Grant funding? Yes__ No__

 If yes, was it for this particular project? Yes__ No__

Has the local telephone company donated any money to this project? Yes__ No__

 If yes, how much money was donated: \$ _____

- 5) List the city and the facility location of the project where services will be provided. How soon could you begin the services funded by this grant?

- 6) Describe specific project goals, which will be accomplished with the requested grant funds.

- 7) Financial Information:
 - a) List all sources and amounts of income and contributions you have received during the past year for this project.

 - b) List sources of fund you expect to receive for the period for which you are requesting these grand funds. Please note which amounts are committed and which are projected at present time.

- 8) Provide two (2) letters of support, preferably from elected officials of the city, county, or state.

9) Assurances:

As a recipient of PTLD Community Grant funds, and as a duly authorized representative of this organization, I certify that this organization:

- Will use funds to supplement and extend existing resources and not to substitute or reimburse on going programs and services;
- Is not-for-profit;
- Conducts an annual audit;
- Practices non-discrimination; (if an agency has a religious affiliation, it will not refuse service to an applicant based on religion, nor engage in religious proselytizing in any programs receiving PTLD Community Grant funds);
- If private, not-for-profit, has a voluntary board;
- Will expend monies only on eligible costs and keep complete documentation (copies of cancelled checks, invoices, receipts, etc.) on all expenditures.

Name: _____
(Printed Board Chairperson Name)

(Signature of Board Chairperson)

Agency: _____

Address: _____

Date: _____